

AGM – 20TH MAY 2015

ITEM 6 - EXECUTIVE ARRANGEMENTS

It is moved by Councillor Pat Midgley, seconded by Councillor David Baker, that the City Council:-

(a) notes the Leader's notification of the appointment of a Deputy Leader and Cabinet Members, including their portfolio areas of responsibility, and the appointment of Cabinet Members to serve on the Cabinet Highways Committee (including substitutes), and approves the appointment of Cabinet Advisers, all as detailed in the schedule circulated at the meeting;

(b) notes that the Leader's scheme of delegation currently in operation for the discharge of Executive functions will continue, other than in relation to the names and remits of some of the Portfolios of the Cabinet Members, which will be required to be changed to reflect the appointments now made by the Leader, and these will be published and circulated to all Members in the near future;

(c) notes the main opposition group's notification of the Leader of the Opposition and approves the appointment of Shadow Cabinet Members, as detailed in the schedule circulated at the meeting; and

(d) notes that the effect of these appointments upon the Special Responsibility Allowance element of the budget for Members' Allowances is cost neutral.

**APPOINTMENT OF CABINET MEMBERS, CABINET ADVISERS AND MEMBERS OF THE
CABINET HIGHWAYS COMMITTEE 2015/16**

Title/Post	Name	Ward
Cabinet:-		
Portfolio:-		
Leader	Councillor Julie Dore	Arbourthorne
Finance and Resources	Councillor Ben Curran	Walkley
Housing	Councillor Jayne Dunn	Broomhill
Children, Young People and Families	Councillor Jackie Drayton	Burngreave
Business, Skills and Development	Councillor Leigh Bramall (Deputy Leader)	Southey
Health, Care and Independent Living	Councillor Mary Lea	Darnall
Neighbourhoods	Councillor Isobel Bowler	Mosborough
Public Health and Equality	Councillor Mazher Iqbal	Darnall
Environment and Transport	Councillor Terry Fox	Manor Castle
Cabinet Highways Committee	Cllrs Isobel Bowler, Leigh Bramall, Ben Curran and Terry Fox	
<i>Cabinet Highways Committee Substitute Members:-</i>	Cllrs Julie Dore, Jackie Drayton, Jayne Dunn, Mary Lea and Mazher Iqbal	
Cabinet Advisers:-		
Portfolio:-		
Finance and Resources	Councillor Nikki Bond	Nether Edge
Housing	Councillor Karen McGowan	Birley

Children, Young People and Families	Councillors Anne Murphy and Mike Drabble	Crookes Arbourthorne
Business, Skills and Development	Councillors George Lindars-Hammond and Ian Saunders	Hillsborough Beighton
Health, Care and Independent Living	Councillor Olivia Blake	Walkley
Neighbourhoods	Councillor Neale Gibson	Walkley
Public Health and Equality	Councillor Adam Hurst	West Ecclesfield
Environment and Transport	Councillor Tony Downing	Mosborough

APPOINTMENT OF SHADOW CABINET MEMBERS 2015/16

Title/Post	Name	Ward
Spokespersons (Shadow Cabinet):-		
Portfolio:-		
Leader (with Children, Young People and Families Portfolio)	Councillor Colin Ross	Dore and Totley
Deputy Leader (with Neighbourhoods Portfolio)	Councillor Penny Baker	Ecclesall
Business, Skills and Development	Councillor Ian Auckland	Graves Park
Public Health and Equality	Councillor Vickie Priestley	Stannington
Environment and Transport	Councillor Joe Otten	Dore and Totley
Finance and Resources	Councillor Andrew Sangar	Fulwood
Health, Care and Independent Living	Councillor Roger Davison	Ecclesall
Housing	Councillor Steve Ayris	Graves Park

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ITEM 7 – ESTABLISHMENT OF COUNCIL COMMITTEES IN 2015/16 AND APPOINTMENT OF MEMBERS TO SERVE ON THOSE COMMITTEES

It is moved by Councillor Pat Midgley, seconded by Councillor David Baker, that the City Council:-

(a) notes the political proportionality framework and the illustrative example of how this may be applied in 2015/16, as set out in the report circulated with the agenda for this meeting;

(b) agrees that the terms of reference of Council Committees in 2015/16 be as currently set out in the Constitution;

(c) (i) approves the sizes of individual committees to be subject to proportional balance and the initial allocation of seats to political groups on individual committees before final adjustment, as set out in the report, with the exception of the Planning and Highways Committee which is to be established with 15 seats in 2015/16 (not 12 seats as indicated in the report); (ii) notes that the larger size of the Planning and Highways Committee results in the total number of seats across all politically proportionate committees being raised to 153 seats, with a revised initial allocation of seats to political groups on individual committees before final adjustment as set out below:-

Proportional Seat Allocations to Political Groups in 2015/16

Committee	Labour	Lib Dem	Green	UKIP	Total
Overview and Scrutiny Management Committee	13	4	1	1	19
CYP&FS Scrutiny Cttee	10	3	1	1	15
E&EW Scrutiny Cttee	10	3	1	1	15
HC&ASC Scrutiny Cttee	10	3	1	1	15
S&SC Scrutiny Cttee	10	3	1	1	15

Planning and Highways Cttee	10	3	1	1	15
Licensing Cttee	10	3	1	1	15
Audit Cttee	5	2	0	0	7
Admissions Cttee	5	2	0	0	7
Senior Officer Employment Cttee	10	3	1	1	15
Appeals and Collective Disputes Cttee	10	3	1	1	15
Total Initial Allocation	103	32	9	9	153
Overall Political Balance Requirement	108	31	7	7	153
Adjustments Required	+5	-1	-2	-2	

Labour	153 x 70.24%	= 107.47	(107)	+1	= 108
Liberal Democrat	153 x 20.24%	= 30.97	(30)	+1	= 30
Greens	153 x 4.76%	= 7.28	(7)		= 7
UKIP	153 x 4.76%	= 7.28	(7)		= 7
			(151)		(153)

(iii) agrees that, in order to ensure that each political group has the required number of seats overall in comparison to the total number of seats available on all Committees to reflect their composition on the Council as a whole, (A) the Liberal Democrat Group's adjustment of one seat be from the Admissions Committee, with the seat being allocated to the Labour Group, (B) the Green Group's adjustment of two seats be from the Planning and Highways Committee and the Licensing Committee, with those two seats being allocated to the Labour Group and (C) the UKIP Group's adjustment of two seats be from the Economic and Environmental Wellbeing Scrutiny and Policy Development Committee and the Senior Officer Employment Committee, with those two seats being allocated to the Labour Group; and (iv) approves the appointment of Members to all Council Committees to reflect the arrangements now agreed and the wishes of the political groups, in accordance with the schedule circulated at the meeting (and including substitutes where appropriate), and, for the purposes of Council Procedure Rule 25.4, the consent of the Council be given in any case where a Member chooses not to be appointed to serve on any Scrutiny or Regulatory Committee;

(d) agrees to disapply proportionality to the Senior Officer Employment Sub-Committees and the Appeals and Collective Disputes Sub-Committees for the reasons set out in paragraph 3.2.3 of the report, and to the Standards Committee for the reasons set out in paragraph 3.3.2 of the report;

(e) notes that the effect upon the Special Responsibility Allowance element of the budget for Members' Allowances of the establishment of Council Committees for 2015/16 and the appointments proposed to be made later this day to the positions of Chairs of those Committees, is an increase of £5,268 over a full year (excluding modest on-costs dependant on the individual circumstances of the Members affected), due to the payment of an additional Band C allowance for a 2nd Chair of the Planning and Highways Committee, with that cost to be met from within the cash limit for the Members' Allowances budget through management actions to contain expenditure over the course of the year; and

(f) determines that in the event of any changes to the political composition of the Council occurring during the course of the Municipal Year, political proportionality be reviewed by the Council as soon as practicable thereafter.

MEMBERSHIP OF COUNCIL COMMITTEES 2015/16

Title/Post	Labour	Liberal Democrat	Green/UKIP/Other
Scrutiny and Policy Development Committees:-			
(1) Overview & Scrutiny Management Committee (Chair = Lead Member for Scrutiny; membership includes the Chairs and Deputy Chairs of the 4 Scrutiny and Policy Development Committees)	Cllrs Tony Damms, Bob Johnson, Cate McDonald, Pat Midgley, Chris Rosling-Josephs, Jack Scott and Geoff Smith (6 vacancies)	Cllrs Sue Alston, Ian Auckland, Steve Ayris and Cliff Woodcraft	Cllr Sarah Jane Smalley; Cllr John Booker
(2) Children, Young People and Family Support	Cllrs Nasima Akther, Steve Jones, Mohammed Maroof, Karen McGowan, Pat Midgley, Chris Peace, Lynn Rooney, Chris Rosling-Josephs, Ian Saunders, and Jack Scott	Cllrs Katie Condliffe, Colin Ross and Cliff Woodcraft	Cllr Brian Webster; Cllr John Booker; Jules Jones (Parent Governor Representative - to 31/7/15), Gillian Foster, Joan Stratford (Diocese Reps) Alison Warner (School Governor Representative)
(3) Economic and Environmental Wellbeing	Cllrs Lewis Dagnall, Gill Furniss, Neale Gibson, Julie Gledhill, Ibrar Hussain, Bob Johnson, Helen Mirfin-Boukouris, Ray Satur, Steve Wilson and Paul Wood (1 vacancy)	Cllrs Ian Auckland, Joe Otten and Martin Smith	Cllr Robert Murphy

<p>(4) Healthier Communities & Adult Social Care</p>	<p>Cllrs Jenny Armstrong, George Lindars-Hammond, Cate McDonald, Anne Murphy, Peter Price, Jackie Satur, Geoff Smith, Garry Weatherall, Joyce Wright (1 vacancy)</p>	<p>Cllrs Sue Alston, Katie Condliffe and Shaffaq Mohammed</p>	<p>Cllr Brian Webster; Cllr Pauline Andrews; Alice Riddell and Helen Rowe (HealthWatch Representatives) (Observers)</p>
<p>(5) Safer and Stronger Communities</p> <p><i>Scrutiny Committee Substitute Members:-</i></p>	<p>Cllrs David Barker, John Campbell, Richard Crowther, Sheila Constance, Tony Damms, Tony Downing, Denise Fox, Sioned-Mair Richards, Roy Munn and Zoe Sykes</p> <p>(5 vacancies)</p>	<p>Cllrs Steve Ayris, Penny Baker and Richard Shaw</p> <p>(5 vacancies)</p>	<p>Cllr Aodan Marken; Cllr Keith Davis</p> <p>Cllrs Aodan Marken, Rob Murphy, Sarah Jane Smalley and Brian Webster; Cllrs Pauline Andrews, John Booker, Jack Clarkson and Keith Davis</p>
<p>Statutory/Regulatory Committees:-</p> <p>Planning and Highways Committee:-</p>	<p>Cllrs Nasima Akther, Tony Damms, Adam Hurst, Ibrar Hussain, Alan Law, Bryan Lodge, Peter Price, Peter Rippon, Chris Rosling-Josephs and Joyce Wright (1 vacancy)</p>	<p>Cllrs David Baker, Roger Davison and Denise Reaney</p>	<p>Cllr Jack Clarkson</p>

<p><i>Planning and Highways Committee Substitute Members:-</i></p>	(5 vacancies)	(5 vacancies)	Cllr John Booker
Licensing Committee	Cllrs David Barker, Nikki Bond, Neale Gibson, Diane Hurst, George Lindars-Hammond, Anne Murphy, Josie Paszek, Mick Rooney, Geoff Smith and Zoe Sykes (1 vacancy)	Cllrs Vickie Priestley, Denise Reaney and Cliff Woodcraft	Cllr Jack Clarkson
Audit Committee	Cllrs John Campbell, Tony Damms, Steve Jones and Sioned-Mair Richards (1 vacancy)	Cllrs Rob Frost and Joe Otten	Rick Plews (extended to 17 th May 2016) and Elizabeth Stanley (to 17 th May 2017) (Independent Co-optees)
<p>Admissions Committee</p> <p><i>(Substitute Members to be appointed by the Chief Executive in consultation with the relevant Cabinet Portfolio Member or Opposition Spokesperson, as appropriate)</i></p>	Cllrs Nasima Akther, Anne Murphy, Chris Peace, Sioned-Mair Richards and Ian Saunders (1 vacancy)	Cllr Andrew Sangar	
Senior Officer Employment Committee	Cllrs Leigh Bramall, Isobel Bowler, Ben Curran, Julie Dore, Jackie Drayton, Jayne Dunn, Terry Fox, Mazher Iqbal and Mary Lea and (2 vacancies)	Cllrs David Baker, Penny Baker and Colin Ross	Cllr Robert Murphy

<p>Appeals and Collective Disputes Committee</p>	<p>Cllrs Tony Damms, Tony Downing, Neale Gibson, Ibrar Hussain, Bryan Lodge, Cate McDonald, Pat Midgley, Peter Rippon, Jackie Satur and Geoff Smith</p>	<p>Cllrs David Baker and Vickie Priestley (1 vacancy)</p>	<p>Cllr Sarah Jane Smalley; Cllr Pauline Andrews</p>
<p>Standards Committee</p>	<p>Cllrs Ben Curran, Alan Law, Mary Lea, Bryan Lodge and Pat Midgley</p>	<p>Cllrs Penny Baker, Vickie Priestley and Colin Ross</p>	<p>John Atkinson, Alan Casbolt and Edward Fleming (Independent co-optees) and 1 Parish/Town Council co-optee (to be selected from a pool of 3 representatives)</p>
<p><i>Standards Committee Substitute Members:-</i></p>	<p>(2 vacancies)</p>	<p>Cllrs David Baker and Andrew Sangar</p>	
<p>Health and Wellbeing Board</p>	<p>Cllrs Julie Dore, Jackie Drayton, Mazher Iqbal and Mary Lea</p>		
<p>Independent Remuneration Panel</p>			<p>Abtisam Mohammed (to 6/2/18), David Baldwin (to 6/2/19), Lynda Hinxman (to 6/2/16) and Mark Power (to 6/2/17)</p>

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**ITEM 8 – APPOINTMENTS TO OTHER COUNCIL PANELS, GROUPS ETC
AND TO EXTERNAL BODIES**

It is moved by Councillor Pat Midgley, seconded by Councillor David Baker, that:-

(a) approval be given to the establishment, with the suggested memberships shown, of the Council panels, working groups etc set out in the schedule circulated at the meeting;

(b) approval be given to the appointment of Members to serve on external bodies, also as set out in the schedule now circulated;

(c) as respects the appointment of Members to its various bodies, where vacancies exist or in cases of urgency, the Chief Executive, in consultation with the relevant Cabinet Portfolio Member or Opposition Spokesperson(s), as appropriate, be authorised to appoint Members to serve on such bodies, as necessary, on the understanding that details of such appointments will be reported to the next or subsequent meetings of the Council; and

(d) as respects the appointment of representatives to serve on outside bodies, where vacancies exist or in cases of urgency, the Chief Executive, in consultation with the relevant Cabinet Portfolio Member or Opposition Spokesperson(s), as appropriate, be authorised to nominate representatives to serve on such bodies, as necessary, on the understanding that details of such nominations will be reported to the next or subsequent meetings of the Council.

APPOINTMENTS TO OTHER COUNCIL BODIES ETC AND EXTERNAL BODIES 2015/16

Title/Post	Labour	Liberal Democrat	Green/UKIP/Other
Complaints Review Panel			1 Independent Chair and 2 further independent members
Standing Advisory Council for Religious Education	(1) vacancy	(1) vacancy	
Local Area Partnership Chair's			
North East	Councillor Peter Price		
East	Councillor Pat Midgley		
South East	Councillor Mick Rooney		
Central	Councillor Josie Paszek		
North	Councillor Richard Crowther		
South	Councillor Steve Jones		
South West		Cllr Andrew Sangar	
Local Area Partnership Chairs' Group	Cllrs Isobel Bowler, Richard Crowther, Steve Jones, Pat Midgley, Josie Paszek, Peter Price and Mick Rooney	Cllr Andrew Sangar	
Local Area Partnership Lead Ward Members:-			
Arbourthorne	(1) vacancy		
Beauchief and Greenhill	(1) vacancy		

Beighton	(1) vacancy		
Birley	(1) vacancy		
Broomhill			(1) Green vacancy
Burngreave	(1) vacancy		
Central			(1) Green vacancy
Crookes	(1) vacancy		
Darnall	(1) vacancy		
Dore and Totley		Cllr Martin Smith	
East Ecclesfield	(1) vacancy		
Ecclesall		(1) vacancy	
Firth Park	(1) vacancy		
Fulwood		Cllr Andrew Sangar	
Gleadless Valley	(1) vacancy		
Graves Park		Cllr Ian Auckland	
Hillsborough	(1) vacancy		
Manor Castle	(1) vacancy		
Mosborough	(1) vacancy		
Nether Edge	(1) vacancy		
Richmond	(1) vacancy		
Shiregreen and Brightside	(1) vacancy		
Southey	(1) vacancy		
Stannington		Cllr Vickie Priestley	
Stocksbridge and Upper Don			(1) UKIP vacancy
Walkley	(1) vacancy		
West Ecclesfield	(1) vacancy		

Woodhouse	(1) vacancy		
Champions:			
Older People's	(1) vacancy		
Sexual Health	(1) vacancy		
Younger People's	(1) vacancy		
Access Liaison Group	Cllrs Olivia Blake, Tony Downing and Adam Hurst	(1) vacancy	
Adoptions and Fostering Panel	(3) vacancies	(3) vacancies	
Allotments and Leisure Gardens Advisory Group	Cllrs Tony Downing and Garry Weatherall (1 vacancy)	(1) vacancy	1 Green vacancy
Castlegate Member Working Group	(3) vacancies	(2) vacancies	1 Green vacancy
Community Covenant Working Group	Cllrs Mick Rooney and Pat Midgley		Mr Clive Skelton
Corporate Joint Committee with Trade Unions	Cllrs Nikki Bond, Julie Dore, Isobel Bowler, Leigh Bramall, Ben Curran, Jackie Drayton, Jayne Dunn, Terry Fox, Mazher Iqbal and Mary Lea		
Corporate Members' Group	Cllrs Julie Dore, Leigh Bramall and Pat Midgley	Cllrs David Baker, Penny Baker and Colin Ross	Cllr Robert Murphy Cllr Jack Clarkson
Corporate Parenting Board	Cllrs Mike Drabble, Jackie Drayton, Anne Murphy, Chris Peace, Lynn Rooney, Jack Scott and Zoe Sykes	(2) vacancies	
Cycle Forum	(1) vacancy	(1) vacancy	(1) Green vacancy
Portfolio Joint Consultative Committees:-			

<i>Communities</i>	(1) vacancy		
<i>Place</i>	(1) vacancy		
<i>Children, Young People and Families</i>	(1) vacancy		
<i>Resources</i>	(1) vacancy		
Environmental Performance Working Party	(3) vacancies	(2) vacancies	1 Green vacancy
Fairer Charging Commission	(2) vacancies	(1) vacancy	
Fairtrade Working Group	(1) vacancy	(1) vacancy	(1) vacancy
Housing and Neighbourhoods Advisory Panel	Cabinet Member Cabinet Adviser		
Information Services Steering Group	(6) vacancies	(2) vacancies	
Member Development Cross Party Working Group	(5) vacancies	(2) vacancies	1 Green vacancy; 1 UKIP vacancy
Monitoring and Advisory Board (Adult Services)	(3) vacancies	(1) vacancy	
Motorists Forum	(1) vacancy	(1) vacancy	
Planning Policy Advisory Group	(6) vacancies	(3) vacancies	(1) vacancy
Policy Working Group (Labour)	All Members of the Group		
Policy Working Group (Liberal Democrat)		All Members of the Group	
Policy Working Group (Green)			All Members of the Green Group
Policy Working Group (UKIP)			All Members of the UKIP Group
Sheffield Conservation Advisory Group	(1) vacancy	(1) vacancy	

Sheffield Council Housing Area Boards:-			
Central Area Board	Cllr Jack Scott and 1 vacancy		
East Area Board	Cllrs Sheila Constance and Ibrar Hussain		
North Area Board	Cllr Alan Law and 1 vacancy		
North West Area Board	Cllrs Richard Crowther and Bob Johnson		
South East Area Board	Cllrs Denise Fox and Chris Rosling-Josephs		
South West Area Board	Cllr Roy Munn	Cllr Denise Reaney	
Walking Forum	(1) vacancy	(1) vacancy	
Joint Bodies (no. of places):-			
South Yorkshire Joint Authorities:-			
<i>Fire and Rescue (5)</i>	Cllrs Gill Furniss, Roy Munn, Sioned-Mair Richards and Jackie Satur	Cllr Colin Ross	
<i>Pensions (5)</i>	Cllrs Bryan Lodge, Helen Mirfin-Boukouris and Jack Scott	Cllr Andrew Sangar	Cllr Brian Webster
<i>South Yorkshire Local Pension Board (1)</i>	(1) vacancy		
South Yorkshire Police and Crime Panel (4)	Cllrs Jenny Armstrong, Isobel Bowler and John Campbell	Cllr Joe Otten	

Sheffield City Region Combined Authority (1)	Cllr Julie Dore (Substitute Cllr Leigh Bramall)		
Sheffield City Region Combined Authority Transport Committee (5)	Cllrs Terry Fox, Alan Law and Garry Weatherall, (1) vacancy	Cllr Ian Auckland	
Sheffield City Region Combined Authority Scrutiny Committee (3)	(2) vacancies	(1) vacancy	
Sheffield City Region Combined Authority Audit Committee (1)	(1) vacancy		
Emergency Planning Shared Services Joint Committee (2)	Cllrs Ben Curran, (1) vacancy		
Peak District National Park Planning Authority (1)	Cllr Garry Weatherall		
Sheffield Galleries and Museums Trust – Directors and Members (3)	Cllrs Cate McDonald and Adam Hurst		Mr Michael Day
Sheffield Media and Exhibition Centre Ltd – Directors and Members (1)	Cllr Nikki Bond		

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ITEM 9 – ARRANGEMENTS FOR COUNCIL MEETINGS

It is moved by Councillor Pat Midgley, seconded by Councillor David Baker, that:-

(a) (i) ordinary meetings of Full Council in the Municipal Year 2015/16 be held in the Town Hall at 2.00 p.m. on the first Wednesday in every month except March, May and August (when no ordinary meeting will be held) and in September 2015 and June 2016 (when the meetings will be held instead on the second Wednesday in the month in order to avoid a clash with the Bank Holiday Mondays that will be held in the first week of those months) and, accordingly, the meetings be held on the following dates:-

3rd June 2015; 1st July 2015; 9th September 2015; 7th October 2015; 4th November 2015; 2nd December 2015; 6th January 2016; 3rd February 2016; and 6th April 2016; plus the provisional dates of 8th June 2016 and 6th July 2016 in the Municipal Year 2016/17;

(ii) the special meeting of the Council for the purposes of approving a Revenue Budget and Capital Programme and setting the Council Tax for the Financial Year 2016/17 be held on Friday, 4th March 2016 at 2.00 p.m. in the Town Hall; and

(iii) the annual general meeting of the Council in 2016 be held on Wednesday, 18th May 2016 at 11.30 a.m. in the Town Hall; and

(b) further to Council Procedure Rule 10.2, the formula for the order in which Notices of Motion shall be listed on the Council Summons in the Municipal Year 2015/16 shall be as follows:-

June 2015 - Labour/Labour/LibDem/Labour/Labour/LibDem/Green/UKIP,
repeated

July - Labour/Labour/LibDem/Labour/Labour/LibDem/Green/UKIP,
repeated

September - LibDem/Labour/Labour/LibDem/Labour/Labour/Green/UKIP,
repeated

October - UKIP/Labour/Labour/LibDem/Labour/Labour/LibDem/Green,
repeated

November - Labour/Labour/LibDem/Labour/Labour/LibDem/Green/UKIP,
repeated

December - LibDem/Labour/Labour/LibDem/Labour/Labour/Green/UKIP,
repeated

February 2016 -
Labour/Labour/LibDem/Labour/Labour/LibDem/Green/UKIP, repeated

April - Labour/Labour/LibDem/Labour/Labour/LibDem/Green/UKIP,
repeated